

### 9.0 Equal opportunities

#### 9.2 - Supporting children with Special Educational Needs and Disabilities (SEND)

##### Policy statement

At L.A.S.S. we provide an environment in which all children, including those with special educational needs, are supported to reach their full potential.

- We adhere to the Special Educational Needs and Disability Requirements (2014) and Code of practice 2016.
- We ensure our provision is inclusive to all children with special educational needs.
- We support parents/carers and children with special educational needs and disabilities (SEND).
- We identify the specific needs of children with special educational needs and disabilities and meet those needs through a range of SEND strategies.
- We work in partnership with parents/carers and other agencies in meeting individual children's needs.
- We monitor and review our policy, practice and provision and, if necessary, make adjustments.

##### Procedures

- We designate a member of staff to be the Special Educational Needs Co-ordinator (SENCO) and give his/her name to parents/carers. Our SENCO is normally the nursery manager and overseen by the Area Manager: Terry Rodgers
- We ensure that the provision for children with special educational needs and disabilities are the responsibility of all members of the setting.
- We ensure that our inclusive admissions practice ensures equality of access and opportunity.
- We use the graduated response system for identifying, assessing and responding to children's special educational needs and disabilities.
- We work closely with parents/carers of children with special educational needs and disabilities to create and maintain a positive partnership.
- We ensure that parents/carers are informed at all stages of the assessment, planning, provision and review of their children's education.
- We provide parents/carers with information on sources of independent advice and support.
- We liaise with other professionals involved with children with special educational needs and their families, including transfer arrangements to other settings and schools.
- We provide a broad, balanced and differentiated curriculum for all children with special educational needs.
- We use a system of planning, implementing, monitoring, evaluating and reviewing SEN action plans for children
- We ensure that children with special educational needs are appropriately involved at all stages of the graduated response, taking into account their levels of ability.
- We have systems in place for supporting children during Early Years Action, Early Years Action Plus, Statutory Assessment and the Statement process.

- We use a system for keeping records of the assessment, planning, provision and review for children with special educational needs.
- We provide resources/and specialist equipment (human and financial) to implement our Special Educational Needs Policy.
- We provide in-service training for parents/carers, practitioners and volunteers.
- We raise awareness of any specialism the setting has to offer, e.g. Makaton, trained staff.
- We ensure the effectiveness of our special educational needs provision by collecting information from a range of sources e.g. SEND support plan, staff and management meetings, parental and external agency's views, inspections and complaints. This information is collated, evaluated and reviewed annually.
- We provide a complaints procedure.
- We monitor and review our policy annually.

\*Please refer to the document stating legislation and documentation that supports our policies and procedures\*

This policy was adopted on

Dec 2017

Due to be reviewed

Dec 2018

Signed By

Director – Lisa Woodman

Director – Jude Evans

Area Manager - Terry Rodgers & Emma Foord